



Job Title: Staff Nurse

Position Description: The Staff Nurse assists with the provision of patient care and medical service operations.

Reports to: Nurse Manager

Supervises: n/a

Type of Position: Non-Exempt, Part-time (~20 hours weekly)

Minimum Qualifications:

1. Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord.
2. Exhibit strong commitment and dedication to the sanctity of all human life & to sexual purity.
3. Agree with and uphold the Statement of Faith and Guiding Principles of First Choice Women's Medical Center.
4. Must be a graduate of an R.N. degree program, and must hold a current Registered Nurse's license in good standing with the Alabama Board of Nursing.
5. Must comply with state and professional licensing and continuing education requirements.
6. Must maintain annual renewal of CPR certification.
7. Exhibit strong interpersonal and administrative skills.
8. Demonstrate satisfactory knowledge of pregnancy, abortion, and related health issues.

Essential Functions:

Perform the following duties in accordance with existing medical policies and procedures under the authority and direction of the Nurse Manager:

1. Perform pregnancy tests and inform client of results

- Provide client education pertaining to prenatal instructions, abortion, sexually transmitted infections, and sexual risk avoidance as applicable
- Arrange and provide client follow-up as appropriate
- Document in client's electronic record the test results, pertinent medical information, provision of client education, and follow-up appointments when offered and scheduled

2. Perform limited obstetrical ultrasound scans according to Center policies and procedures (training for ultrasound provided by First Choice)

- Ensure that medical equipment is properly operated and maintained

3. Perform STI testing for clients and provide results

- Collect specimen for lab to run tests (urine, blood)
- Interview client in regard to medical history and sexual risk factors
- Provide clients with results and relevant education to decrease sexual risk
- Provide treatment for positive tests, either by prescription, injection, or referral

4. Assist with nursing administration responsibilities as assigned or needed

- Implement policies and procedures of the Center and assist in revising them as needed as well as developing new ones
- Ensure that Center infection control guidelines are followed
- Handle emergency phone calls and situations in compliance with the Center policy and procedure manual with regard for client safety and welfare
- Assist as needed with ordering, biohazardous materials disposal, first aid kit checks, etc.

5. Other Functions

- Assist other staff members as needed to effect optimal functioning of the ministry
- Participate in and help with any fundraisers
- Attend 2-3 evening events annually
- Represent First Choice at one outreach or service project event annually

